

REQUEST FOR RECORDS

(U.C.A. §63G-2-101 et seq.)
(Tooele City Code 1-23-1 et seq.)

TO: Tooele City Corporation, Attention City Recorder
90 North Main, Tooele, UT 84074

Description of records sought (please be as specific as possible; attach separate sheet if necessary):

- I would like to inspect (view) the records.
- I would like to receive a copy of the records. I understand that I may have to pay copy fees. I authorize costs of up to \$ _____.
- I am requesting a waiver of copy costs because (see UCA §63G-2-203(4)):

- If the requested records are not public, please explain why you believe you are entitled to access.
 - I am the subject of the record (you will be required to prove your identity).
 - I am the person who provided the information.
 - I am authorized to have access by the subject of the record or by the person who submitted the information. Documentation required by UCA 63G-2-202, is attached.
 - Other. Please explain: _____

- I am requesting an expedited response as permitted by UCA 63G-2-204(3). (Please attach information that shows your status as a member of the media and a statement that the records are required for a story for broadcast or publication; or other information that demonstrates that you are entitled to expedited response.)

Requester's Name: _____

Mailing Address: _____

E-mail Address: _____

Daytime telephone number: _____ **Date:** _____

Signature: _____

If records are filed by Social Security Number, please provide that number: _____

(Revised 7/2009)